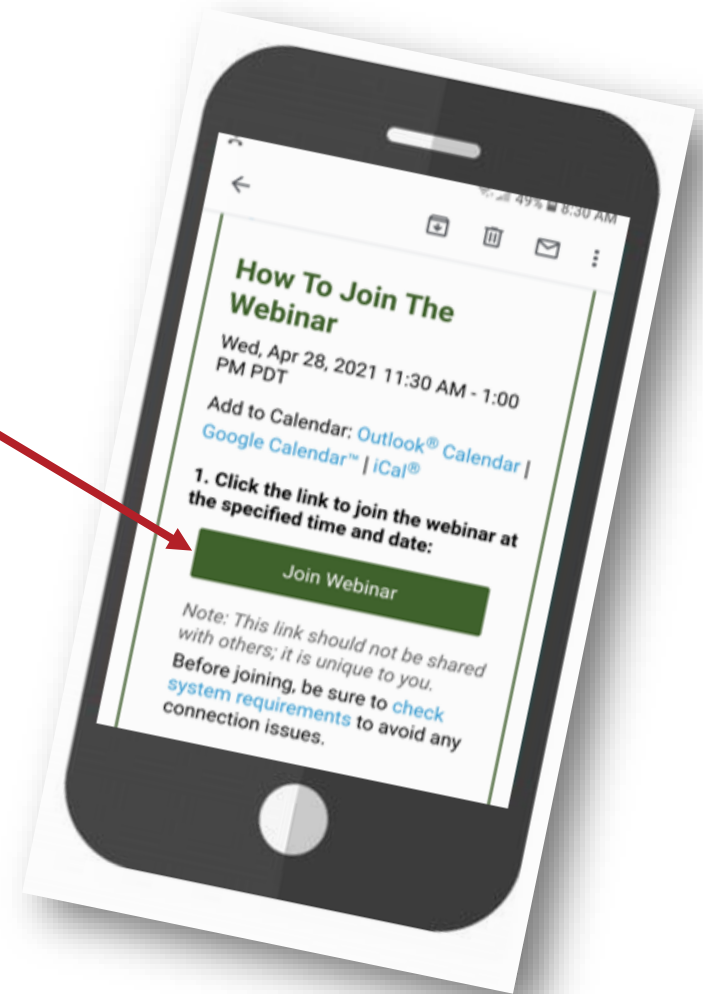


# Phone Audio Option- Mobile Device

- ✓ Click on Join Webinar from your email confirmation.
  - ✓ Download the app as directed.
  - ✓ Webinar will launch automatically once the app is downloaded and opened
- \*If the webinar does not launch, click “Join Webinar” again from your email confirmation.

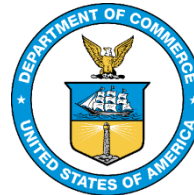


The presentation along with a transcript and recording will be available on the BroadbandUSA website under Events/Past Event on or before September 29, 2021.



# Connecting Minority Communities Pilot Program

September 22 - 23, 2021



## Questions

- Type questions in the Q&A box on the right-hand side of the screen. Questions and answers will be available on the FAQ section of our website.
- [Overview of Consolidated Appropriations Act, 2021 | BroadbandUSA \(doc.gov\)](#)

## Presentation

- The presentation along with a transcript and recording will be available on the BroadbandUSA website under Events/Past Event **on or before September 29, 2021.**
- [BroadbandUSA Past Events](#)

*This presentation is for informational purposes only and is intended solely to assist potential applicants in better understanding the CMC Pilot Program and the application requirements set forth in the Notice of Funding Opportunity (NOFO) for this program.*

*The presentation does not and is not intended to supersede, modify, or otherwise alter applicable statutory or regulatory requirements, or the specific application requirements set forth in the program's Final Rule or NOFO. In all cases, statutory and regulatory mandates, and the requirements set forth in the NOFO, shall prevail over any inconsistencies contained in the presentation.*

# Speakers

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## Presenters:

- Scott D. Woods, Senior Broadband Program Specialist, NTIA
- Michell Morton, Broadband Program Specialist, NTIA
- Janice Wilkins, Broadband Program Specialist, NTIA
- Kevin Hughes, Broadband Program Specialist, NTIA
- Francine Alkisswani, Telecommunications Policy Analyst, NTIA
- Pandora Beasley-Timpson, Management & Program Analyst, NTIA
- Yongming Qiu, Grants Officer, NIST

## Moderator:

- Cameron Lewis, Broadband Program Specialist, NTIA

# Agenda

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**CMC Program Updates**

Scott D. Woods

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**CMC Top-5 Issues & Questions**

Michell Morton, Janice Wilkins, Kevin Hughes

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**CMC Application Submission Process**

Yongming Qiu

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**CMC Evaluation & Data Collection**

Francine Alkisswani

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**Renewed Call for CMC Merit Reviewers**

Pandora Beasley-Timpson

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**Questions & Answers**

All

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**Scott D. Woods**

Senior Broadband Program Specialist

# CMC Program Updates

# CMC Dashboard Updates

# CMC Dashboard Updates

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1. CMC Anchor Community Eligibility Dashboard has been updated to reflect Department of Education's 2021 Eligibility Matrix for MSI-designated institutions

- ✓ Removed 72 schools – *not eligible for the CMC Pilot Program*
- ✓ Added 90 new schools
- ✓ Anchor community radius boundary/poverty analysis visualizations have been added for the new schools

Department of Education's 2021 Eligibility Matrix -

<https://www2.ed.gov/about/offices/list/ope/ides/2021eligibilitymatrix.xlsx>

2. No changes to HBCU and TCU designated institutions
3. U.S. Territories and Independent Nations in a compact of free association with the U.S. are included in the "state" drop down box – except for Puerto Rico, ACS census tract data is not available for anchor community poverty threshold analysis
4. CMC Dashboard updates are effective as of September 9, 2021



# CMC Dashboard Updates – cont'd

Connecting Minority Communities - Anchor Community Eligibility Dashboard
School Eligibility Type: HBCU
State: U.S. Virgin Islands
School Name: None

\$65,430	\$26,172	>3 and <=4
\$77,553	\$31,021	>4 and <=5
\$87,823	\$35,129	>5 and <=6
\$100,040	\$40,016	>6 and <=7
\$111,153	\$44,461	>7 and <=8
\$132,188	\$52,875	More than 8

**Margin of Error**

ACS estimates are based on a sample and are subject to sampling error. The margin of error (MOE) measures the degree of uncertainty caused by sampling error. The margin of error is used with an ACS estimate to construct a confidence interval about the estimate. The interval is formed by adding the margin of error to the estimate (the upper bound) and subtracting the margin of error from the estimate (the lower bound). It is expected with 90 percent confidence that the interval will contain the full population value of the estimate. The following example is for demonstrating purposes only. Suppose the ACS reported that the percentage of people in a state who were 25 years and older with a bachelor's degree was 21.3 percent and that the margin of error associated with this estimate was 0.7 percent. By adding and subtracting the margin of error from the estimate, we calculate the 90-percent confidence interval for this estimate:

21.3% - 0.7% = 20.6% => Lower-bound estimate  
 21.3% + 0.7% = 22.0% => Upper-bound estimate

Therefore, we can be 90 percent confident that the percentage of the population 25 years and older having a bachelor's degree in a state falls somewhere between 20.6 percent and 22.0 percent.

For more information on the Census Bureau's estimates and margins of error along with percentages and percent margins of error, See American Community Survey, Data Profiles-Economic Characteristics at <https://www.census.gov/acs/www/data/data-tables-and-tools/data-profiles/>.

**Update**

The CMC Anchor Community Eligibility Dashboard has been updated as of September 9, 2021 to reflect updated information regarding Minority Serving Institution (MSI) designations provided by the Department of Education in the FY2021 Eligibility Matrix available at <https://www2.ed.gov/about/offices/list/ope/dues/eligibility.html>.

# CMC Dashboard Updates – cont'd

Connecting Minority Communities - Anchor Community Eligibility Dashboard
School Eligibility Type: AANAPISI
State: American Samoa
School Name: American Samoa Community ...

\$65,430	\$26,172	>3 and <=4
\$77,553	\$31,021	>4 and <=5
\$87,823	\$35,129	>5 and <=6
\$100,040	\$40,016	>6 and <=7
\$111,153	\$44,461	>7 and <=8
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**Update**

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# CMC Top-5 Issues and Questions

**Scott D. Woods**

Senior Broadband Program Specialist

**Michell Morton**

Broadband Program Specialist

**Janice Wilkins**

Broadband Program Specialist

**Kevin Hughes**

Broadband Program Specialist



# Who Can Apply? – Consortia Eligibility

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- **Consortiums led by HBCUs, TCUs, or MSIs that include a Minority Business Enterprise (MBE) or Tax-Exempt 501(c)(3) Organization**

- ✓ Multiple MBEs and tax-exempt 501(c)(3) organizations may participate in a CMC consortium project. Additionally, MBEs and tax-exempt 501(c)(3) organizations may participate in more than one CMC application/project.
- ✓ Multiple schools may collaborate with a lead HBCU, TCU or MSI to propose a project for CMC funding. However, there are additional requirements for consortia applications as follows:
  - 1) participating schools must conduct programmatic activities within the qualifying anchor communities of the lead applicant institution;
  - 2) schools that are listed as ***subrecipients*** in a consortium application are prohibited from submitting their own lead application for CMC funding or participating as a Funded Project Participant in another application;
  - 3) each consortium application must include a Letter of Commitment from an authorized representative of each member of the consortium; and
  - 4) the consortium application must include a table of all Funded Project Participants and all Unfunded Informal Collaborators in the project. See NOFO Sections III and IV.B.6.b.



# Who Can Apply? – Consortia Eligibility

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- ✓ An eligible HBCU, TCU or MSI may either: (1) serve as the lead on one application, or (2) participate as a **subrecipient** in consortium application, *but not both*. However, an eligible HBCU, TCU or MSI may serve as the lead on one application and an Unfunded Informal Collaborator with respect to a separate application.
  - ❑ It is important to note that it is the responsibility of each lead applicant to understand the requirements of 2 CFR 200, including the requirements for the selection, identification and oversight of subrecipients and contractors. See 2 C.F.R. § 200.331 for the standards for making subrecipient and contractor determinations.
- ✓ NTIA requires that Letters of Commitment from the funded participants and any other significant partners in the proposed project be submitted as a part of the application. The Letter of Commitment should: (1) detail the role of each member in the proposed project; (2) detail each member's commitment to fulfilling the intent of the proposed project, and (3) be signed by an authorized representative of each member of the consortium. See NOFO Sections IV.B.6 and IV.B.9.





## Who Can Apply? – HBCU, TCU & MSI Status

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***What action can I take if my institution is not listed as an eligible HBCU, TCU or MSI institution, or is not shown on the CMC Anchor Community Eligibility Dashboard, but I believe that it is eligible for the CMC Pilot Program?***

Please refer to the CMC Final Rule for the program’s utilization and classification of HBCUs, TCUs and MSI institutions. HBCUs and TCUs are legislatively defined pursuant to the Higher Education Act of 1965. MSI status is also defined by the Higher Education Act of 1965 and is granted by the Department of Education based on student enrollment. The U.S. Department of Education maintains a listing of HBCUs, TCUs, and MSIs. They have a rigorous process for evaluation and qualification. Please refer to the application guidelines, contact names and request for eligibility determination on the Department of Education’s website:

<https://www2.ed.gov/about/offices/list/ope/idades/eligibility.html#tips>.



## **Who Can Apply? – Satellite/Branch Locations**

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***Are satellite campuses, branch campuses, or extension offices eligible for CMC funding?***

A satellite campus, branch campus, or an extension office of an eligible HBCU, TCU or MSI may only apply for the CMC Pilot Program if it operates and is recognized as a separate, independent entity. Generally, this means that the Department of Education has issued the entity its own unique Office of Postsecondary Education Identification Number (OPE ID). The OPE ID number is assigned by the U.S. Department of Education to identify schools that have Program Participation Agreements (PPA) so that its students are eligible to participate in Federal Student Financial Assistance programs under the Department's Title IV regulations.

# CMC Eligible Uses of Funding - Construction

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## *What type of “construction activities” are prohibited from CMC funding?*

The CMC Pilot Program prohibits traditional outside plant and network construction activities, i.e., ground disturbance activities that require state and/or federal historic preservation and/or environmental review approvals.

However, general in-building or classroom wiring, deploying fiber through existing conduit or trenches, installing wireless access/router/AP units, installing wireless transmission equipment are not considered construction activities and would be allowable under the CMC Pilot Program.





## CMC Eligible Uses of Funding – Networks

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***Can eligible entities use CMC funding for last mile or middle mile fiber optic or wireless connections to reach the campuses and/or serve anchor communities?***

No. Eligible educational institutions may use grant funds to install or upgrade broadband facilities on a one-time, capital improvement basis within their own campus locations. CMC funds cannot be used to construct, expand or deploy broadband networks or facilities to surrounding anchor communities.

Broadband service subscriptions may utilize existing or new service providers, but CMC grant funds cannot be used to expand, deploy, build or construct new broadband infrastructure/facilities.

**Yongming Qiu**  
*Grants Officer*  
*NIST*

# NIST Grants Office

# Overview

- Pre-application Activities
- Application for Federal Assistance (SF-424)
- Preparing your budget
- Helpful Resources

# Pre-application Activities

# Application and Submission Information

EIN

UEI (DUNS  
number)

1-866-705-5711

<http://fedgov.dnb.com/webform>

SAM

• <https://www.sam.gov>  
v/

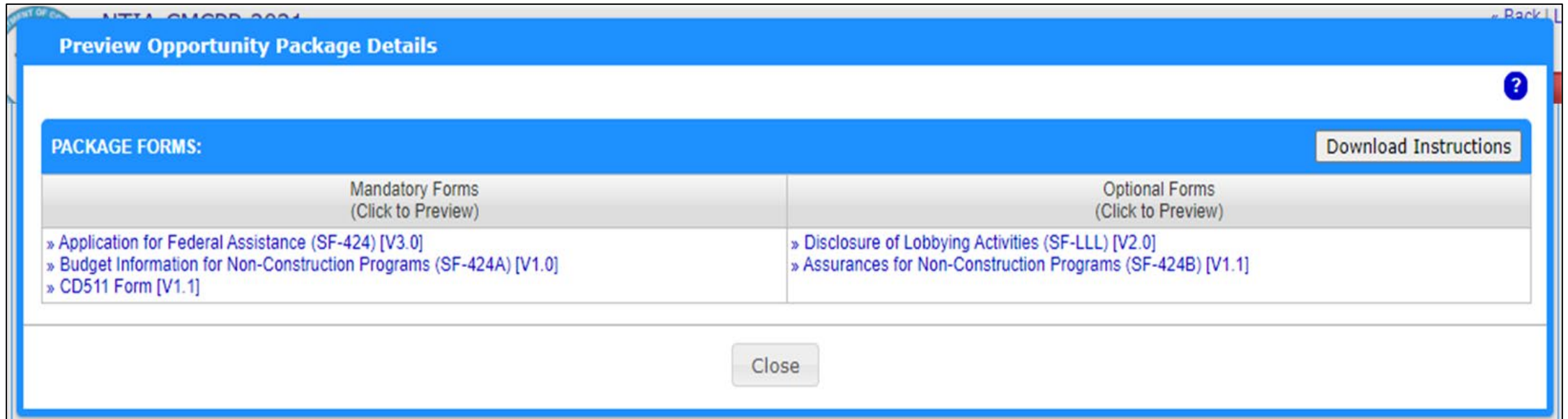
Grants.gov

- Add a profile
- Create a Workspace
- Complete a workspace

AOR

- Ebiz POC Authorized Profile Roles
- Submit a Workspace
- Electronic signature

# Required Forms and Documentation



Preview Opportunity Package Details

PACKAGE FORMS: [Download Instructions](#)

Mandatory Forms (Click to Preview)	Optional Forms (Click to Preview)
<ul style="list-style-type: none"><li>» Application for Federal Assistance (SF-424) [V3.0]</li><li>» Budget Information for Non-Construction Programs (SF-424A) [V1.0]</li><li>» CD511 Form [V1.1]</li></ul>	<ul style="list-style-type: none"><li>» Disclosure of Lobbying Activities (SF-LLL) [V2.0]</li><li>» Assurances for Non-Construction Programs (SF-424B) [V1.1]</li></ul>

Close

# Content and Form of Applications

## Standard Forms on Grants.gov

- Standard Form 424: Application for Federal Assistance
- Standard Form 424A: Budget Information for Non-Construction Programs
- Standard Form 424B: Assurances for Non-Construction Programs
- CD-511 Certification Regarding Lobbying
- Standard Form LLL, Disclosure of Lobbying Activities (if applicable)

## Additional requirements

- Project Narrative
- Detailed Project Budget and Budget Narrative
- Indirect Cost Rate Agreement (as applicable)
- Letters of Commitment
- Certification Regarding Compliance
- Certification for Minority Business Enterprises (as applicable)



# Application for Federal Assistance (SF-424)



# SF-424, page 1

- Item 1, Type of submission: Application
- Item 2, Type of application: New
- Item 8.b., EIN: applicant organization or lead applicant in a consortium application
- Item 8.c., DUNS
- SF-424, Item 8.d Zip/Postal Code field, should reflect the zip code +4 (#####-####) format.

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**  
 Preapplication  
 Application  
 Changed/Corrected Application

**\* 2. Type of Application:**  
 New  
 Continuation  
 Revision

**\* If Revision, select appropriate letter(s):**  
  
**\* Other (Specify):**

**\* 3. Date Received:**  
 Completed by Grants.gov upon submission:

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

**\* c. Organizational DUNS:**

**d. Address:**

**\* Street1:**

**Street2:**

**\* City:**

**County/Parish:**

**\* State:**

**Province:**

**\* Country:** USA: UNITED STATES

**\* Zip / Postal Code:**

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

**Middle Name:**

**\* Last Name:**

**Suffix:**

**Title:**

**Organizational Affiliation:**

**\* Telephone Number:**

**Fax Number:**

**\* Email:**

Note: For slides 8-10, we will be reviewing the different sections of the Application for Federal Assistance SF-424 document. All information are meant to provide an example.



# SF-424, page 3

- Item 18.a.: list the total federal budget amount requested for the entire project.
- Item 21:
  - Certs and Reps in SAM.gov (SF-424B)
  - Certifications Regarding Debarment and Suspension as described in Section IV.F of the NOFO
- Authorized Representative:
  - Electronic Signature
  - AOR role that submits the application
  - Grants.gov Ebiz POC must authorize people who are able to make legally binding commitments on behalf of the organization

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant [Redacted] \* b. Program/Project [Redacted]

Attach an additional list of Program/Project Congressional Districts if needed.

[Redacted] Add Attachment Delete Attachment View Attachment

17. Proposed Project:

\* a. Start Date: [Redacted] \* b. End Date: [Redacted]

18. Estimated Funding (\$):

\* a. Federal [Redacted]  
 \* b. Applicant [Redacted]  
 \* c. State [Redacted]  
 \* d. Local [Redacted]  
 \* e. Other [Redacted]  
 \* f. Program Income [Redacted]  
 \* g. TOTAL [Redacted]

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on [Redacted].  
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
 c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

[Redacted] Add Attachment Delete Attachment View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: [Redacted] \* First Name: [Redacted]  
 Middle Name: [Redacted]  
 \* Last Name: [Redacted]  
 Suffix: [Redacted]  
 \* Title: [Redacted]  
 \* Telephone Number: [Redacted] Fax Number: [Redacted]  
 \* Email: [Redacted]  
 \* Signature of Authorized Representative: Completed by Grants.gov upon submission. \* Date Signed: Completed by Grants.gov upon submission.

Note: For slides 8-10, we will be reviewing the different sections of the Application for Federal Assistance SF-424 document. All information are meant to provide an example.

# Preparing your Budget

# SF-424A Budget Form

SECTION B - BUDGET CATEGORIES					
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$ 25,000.00	\$ 25,000.00	\$	\$	\$ 50,000.00
b. Fringe Benefits	7,500.00	7,500.00			15,000.00
c. Travel	2,500.00	2,500.00			5,000.00
d. Equipment					
e. Supplies	10,000.00	10,000.00			20,000.00
f. Contractual	25,000.00	25,000.00			50,000.00
g. Construction					
h. Other	5,000.00	5,000.00			10,000.00
i. Total Direct Charges (sum of 6a-6h)	75,000.00	75,000.00			\$ 150,000.00
j. Indirect Charges	25,000.00	25,000.00			\$ 50,000.00
k. TOTALS (sum of 6i and 6j)	\$ 100,000.00	\$ 100,000.00	\$	\$	\$ 200,000.00
7. Program Income	\$	\$	\$	\$	\$

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)  
Prescribed by OMB (Circular A -102) Page 1A

# Detailed Project Budget + Budget Narrative

## Detailed Project Budget

- Spreadsheet
- Mirror SF-424A cost categories
- Itemized and detailed breakdowns
- Reflect same amounts as the SF-424 and SF-424A

## Detailed Budget Narrative

- Word document
- Mirror SF-424A cost categories
- Explain necessity and basis for all costs
- Itemized and detailed
- Reflect same amounts as the SF-424 and SF-424A

# Detailed Project Budget

Cost Category	Cost Breakdown
Personnel	Position: Salary, level of effort = Total salary charged to award
Fringe Benefits	Position: Total salary charged to award, rate = Total fringe charged to award
Travel	Trip: Location, specify the costs associated with travel, the basis for the travel costs (mileage: # of miles x cost/mile); (air transportation, specify the cost); (per diem: # of days x daily cost); (lodging: # of nights x daily cost)
Equipment	Item: Quantity, purchase cost, percentage dedicated to award = Total cost of equipment charged to award
Supplies	Item: Quantity, unit cost = total cost of supply items charged to award
Contractual	Name/Entity: Itemized line breakdown, indirect costs and rate. List the budgets for each sub-award, contract, consultant, or consortium agreement.
Other	Item: Quantity, unit cost = Total cost of Other items charged to the award.
Indirect Charges	Base * IDC rate = Total indirect costs charged to the award

# Detailed Budget Narrative

## Personnel

- Position title
- Name
- Describe roles and responsibilities

## Fringe Benefits

- Position title
- Fringe benefits type

## Travel

- Destination
- Dates
- Purpose
- Specify basis for itemized costs

## Equipment

- Describe the equipment item(s)
- Relate the use of each item to the scope of work
- Include the basis of how costs were estimated

## Supplies

- Explain the type of supplies to be purchased
- Describe how it relates back to meeting the project objectives
- Describe the basis for the cost

## Contractual

- Name/Entity
- Identify products or services to be obtained
- Summarize the scope of work and specific tasks to be performed
- Include the dates/length for the performance

## Other

- Describe the item
- Explain the necessity of each cost for successful implementation and completion of the project

## Indirect Charges

- Specify type of rate
- Describe base used to determine indirect charges amount.
- If applicable, include a copy of the current fully executed NICRA



# Helpful Resources

Obtain a DUNS System for Award Management (SAM.gov)	<a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a> (1-866-705-5711)
Grants.gov	<a href="https://sam.gov/">https://sam.gov/</a>
Grants.gov Training Resources	<a href="https://www.grants.gov/">https://www.grants.gov/</a>
Grants.gov Applicant Support (24/7)	<a href="https://www.grants.gov/web/grants/applicants/applicant-training.html">https://www.grants.gov/web/grants/applicants/applicant-training.html</a>
Connecting Minority Communities Pilot Program Regulations – 47 CFR Part 302 (86 FR 31638)	<a href="https://www.grants.gov/web/grants/applicants/applicant-training.html">support@grants.gov</a> (1-800-518-4726)
2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards	<a href="https://www.govinfo.gov/content/pkg/FR-2021-06-15/pdf/2021-12454.pdf">https://www.govinfo.gov/content/pkg/FR-2021-06-15/pdf/2021-12454.pdf</a>
Department of Commerce Financial Assistance Policy	<a href="https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl">https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl</a>
	<a href="https://www.commerce.gov/oam/policy/financial-assistance-policy">https://www.commerce.gov/oam/policy/financial-assistance-policy</a>

**Direct grants management inquiries to:**

Yongming Qiu

NIST Grants Officer

Grants Management Division

National Institute of Standards and Technology

Phone: (301) 975-5437

Email: [yongming.qiu@nist.gov](mailto:yongming.qiu@nist.gov)



**Francine Alkisswani**  
*Telecommunications Policy Analyst*  
NTIA

# Human Subjects Protection

# CMC Data Collection & Evaluation

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The project narrative must include a Project Results and Evaluation section to include:

- 1) A description of your project's intended results and how you plan to evaluate the benefits of your project;
- 2) A description of performance measures that will be used to evaluate the project's success and the benefits delivered to project beneficiaries; and
- 3) Proposed metrics, data planned for collection and other evaluation methodologies (e.g., case studies, focus groups, surveys).

# Human Subjects Research

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## Is your Project Results and Evaluation plan considered Human Subjects Research under 15 C.F.R. Part 27?

Step #1: Determine if project evaluation activities satisfy the condition of being “research.” Research is the systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalized knowledge.

Step #2: Determine if the intent of your evaluation plan and data collection is to produce generalizable knowledge. Activities designed to contribute to generalizable knowledge are those designed to draw general conclusions, inform policy, or generalize findings beyond a single individual or an internal program.

Step #3: Determine whether your data collection activities involve human subjects. Human subject means a living individual about whom an investigator (whether professional or student) conducting research: (1) Obtains information . . . through intervention or interaction with the individual, and uses, studies, or analyzes the information; or (2) Obtains, uses, studies, analyzes, or generates identifiable private information . . . .

# Human Subjects Research cont'd

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## Other Relevant Definitions from 15 C.F.R. § 27.102:

- Intervention includes both physical procedures by which information or biospecimens are gathered (e.g., venipuncture) and manipulations of the subject or the subject's environment that are performed for research purposes.
- Interaction includes communication or interpersonal contact between investigator and subject.
- Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information that has been provided for specific purposes by an individual and that the individual can reasonably expect will not be made public (e.g., a medical record).
- Identifiable private information is private information for which the identity of the subject is or may readily be ascertained by the investigator or associated with the information.

# Human Subjects Research cont'd

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As stated in the [Department of Commerce \(DOC\) Financial Assistance Standard Terms and Conditions](#), which will be incorporated into every CMC grant, DOC Regulations at 15 C.F.R. Part 27 require that non-Federal entities maintain appropriate policies and procedures for the protection of human subjects. In the event it becomes evident that human subjects may be involved in a project, the non-Federal entity (generally through the recipient) must submit appropriate documentation to the Federal Program Officer for approval by the appropriate DOC officials. As applicable, this documentation must include:

- i. Documentation establishing approval of an activity in the project by an Institutional Review Board (IRB) under a Federal wide Assurance issued by Department of Health and Human Services or other Federal agency guidelines (*see also* 15 C.F.R. § 27.103);
- ii. Documentation to support an exemption for an activity in the project under 15 C.F.R. § 27.104(d);
- iii. Documentation of IRB approval of any modification to a prior approved protocol or to an informed consent form;
- iv. Documentation of an IRB approval of continuing review approved prior to the expiration date of the previous IRB determination; and
- v. Documentation of any reportable events, such as serious adverse events, unanticipated problems resulting in risk to subjects or others, and instances of noncompliance.

# Human Subject Research - Additional Information

- The Department's regulations related to the protection of human subjects are found at [15 C.F.R. Part 27](#).
- CMC Guidance and further explanations of this requirement will be posted to the NTIA website.





**Pandora Beasley-Timpson**  
*Management Analyst*  
NTIA

# Renewed Call for CMC Merit Reviewers



# Call for Merit Reviewers – CMC Pilot Program

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CMC Merit reviews will start in early December and extend through January 2022. We are committed to ensuring that reviewers come from diverse backgrounds and areas of the United States.

To volunteer as a reviewer, please email a resume containing the information below to [grantreviewer@ntia.gov](mailto:grantreviewer@ntia.gov):

- Name
- Residence (city and state)
- Email/phone number
- Employer(s) including states you were employed in
- Position/Title
- Years and types of experience and positions in fields related to broadband activities

➤ *Grant Reviewer FAQs are available here* - [NTIA Grant Program Merit Reviewers FAQs\\_7.1.21\\_Final \(doc.gov\)](#)

*Although you will not be compensated for your time and expertise, you will be making a significant contribution to enhancing broadband services and utilization throughout the United States. We appreciate the valuable contribution you will be making to the success of the programs and look forward to working with you as a reviewer. Further information is available [here](#).*

# Q & A

# Join us again for the CMC grants webinar series!

	Broadband Infrastructure Program	Tribal Broadband Connectivity Program	Connecting Minority Communities Pilot Program
Past Events:	April <a href="#">28</a> & <a href="#">29</a> June <a href="#">9</a> & <a href="#">10</a> July <a href="#">14</a> & <a href="#">15</a> August <a href="#">4</a> & <a href="#">5</a>	April <a href="#">21</a> & <a href="#">22</a> June <a href="#">16</a> & <a href="#">17</a> July <a href="#">21</a> & <a href="#">22</a> August <a href="#">11</a> & <a href="#">12</a> August <a href="#">23</a> & <a href="#">24</a>	May <a href="#">5</a> & <a href="#">6</a> June <a href="#">23</a> & <a href="#">24</a> July <a href="#">28</a> & <a href="#">29</a> August <a href="#">18</a> & <a href="#">19</a>
Upcoming Events:			September 22 & 23 October 20 & 21

**Webinars start at 2:30 pm ET**

Registration is required for each webinar and is limited to 1,000

[BroadbandUSA Latest Events](#)

# Thank you!

Link to CMC Webpage:

[Connecting Minority Communities Pilot Program | BroadbandUSA \(doc.gov\)](#)



[broadbandusa@ntia.doc.gov](mailto:broadbandusa@ntia.doc.gov)

[swoods@ntia.gov](mailto:swoods@ntia.gov)

[falkisswani@ntia.gov](mailto:falkisswani@ntia.gov)

CMC Anchor Community Eligibility Dashboard:

<https://broadbandusa.ntia.gov/cmcdashboard>

Indicators of Broadband Need Map:

[Indicators of Broadband Need \(arcgis.com\)](#)